

memo

To : List in fine
 From : K. Elsener/AB (on behalf of J. Engelen/DG)
 Subject : **Organisation of the CNGS Project - updated: March 2004**

1. Responsibilities

The construction of this new facility at the SPS is organised as a CERN Project under the responsibility of the CERN Directorate. The following persons form the CNGS Project Team:

Konrad Elsener (AB/ATB):	<i>Project leader; Secondary Beam Instrumentation</i>
Malika Meddahi (AB/ATB)	<i>Deputy Project Leader; Proton beam TT41 Project management (PBS-WBS-EVM); Scientific Secretary of the project team Budget follow-up: all proton beam budget codes</i>
Luca Bruno (AB/ATB)	<i>Target Station T40, dumps TBSE/TED Budget follow-up: target station and TBSE/TED</i>
Michel Clément (AB/ATB - alternate: Ans Pardons):	<i>Hadron stop, layout+installation target cavern and muon detectors, decay tube windows and vacuum; Safety shutter system Budget follow-up: hadron stop, decay tube vacuum, helium tubes, shielding</i>
Hubert Gaillard (TS/IC):	<i>Planning</i>
Luz Anastasia Lopez Hernandez (TS/CE - alternate: Jean-Luc Baldy):	<i>Civil engineering, decay tube Budget follow-up: all TS/CE related budget codes</i>
Stéphane Rangod (PH/TA3 -alternate: Gilles Maire):	<i>Horns and their power supplies Budget follow-up: focusing elements</i>
Alan Spinks (AB/ABP - alternate: Louis Rinolfi):	<i>Installation TT41, link to SPS activities, Link to general safety and to the safety co-ordinator Budget follow-up: TT41 installation, general safety</i>
Stefan Roesler (SC/RP - alternate: Doris Forkel-Wirth):	<i>Radiological aspects Budget follow-up: Radioprotection</i>
Mats Wilhelmsson (TS/LEA - alternate: Jukka Lindroos):	<i>TS co-ordinator for CNGS Budget follow-up: TS related budget codes (non-CE)</i>

2. Allocation and control of resources

The annual budgets will be established by the Project Leader in consultation with the project team, the FI Department and the Planning Officers of the Departments concerned.

Annex I gives the budget codes for CNGS expenditures. This list will evolve with the advancing project.

The Project Leader, his deputy and the DPO of the AB Department have unlimited signature rights. The persons responsible for the different budget lines have limited signature rights.

3. Communication and meetings

Since CNGS is in the Basic Programme of CERN, the construction and, later, the operation of the facility will be dealt within the official documents of CERN under the fixed-target programme (e.g. Medium Term Plan, Budget, Transfers and Expenditure in Excess of Provisions, Accounts).

Progress and Status of CNGS will be reported to SPC and SPSC as scheduled by the respective chairman. The DG may wish to include CNGS in his progress reports to the CERN overseeing committees.

In addition to the regular CERN reporting structure, a committee is foreseen by the CERN-INFN Convention to harmonise the efforts by CERN and INFN for the European long-base line programme. The CERN members are Dr Jos Engelen (representing the Director General), the CNGS project leader and a member (appointed by the DG) responsible for the operation of the CNGS beam.

The CNGS Technical Working Group is the forum for discussion and information about the project. The experiments and INFN are invited informally. The project leader is chairing this working group.

Regular meetings of the Project Team will be organised. The Project Leader will report regularly to the CERN directorate and to the management of the AB Department.

Distribution:

CERN Directorate: R. Aymar, J. Engelen, A.J. Naudi;

Department Heads, Deputies and DPOs: G. Altarelli, J.-J. Blaising, P. Ciriani, J.-P. Delahaye, D. Duret, L. Esteveny, R. Forrest, P. Geeraert, D. Genier, B. Jenssen, P. Lebrun, S. Myers, Th. Pettersson, W.D. Schlatter, J. Salicio-Diez, P. Strubin, V. Vuillemin ;

AB Management Board: S. Baird, J. Boillot, F. Bordry, E. Chiaveri, R. Forrest, B. Frammery, T. Linnecar, V. Mertens, S.L. Neboux, J.-P. Riunaud, H. Schmickler ;

Group Leaders: J.-L. Baldy, F. Bommensatt, C. Hauviller, H. Menzel ;

D. Forkel-Wirth, L. Gatignon ;

L. Bruno, M. Clément, K. Elsener, J. Lindroos, L. Lopez-Hernandez, M. Meddahi, A. Pardons, S. Rangod, L. Rinolfi, S. Roesler, A. Spinks, M. Wilhelmsson.

CNGS budget codes - updated: March 2004

Budget code	Description	Responsible person	Division/ Group	Follow-up in project-team
93700	General	K. Elsener	AB/ATB	K. Elsener
93701	Travel	K. Elsener	AB/ATB	K. Elsener
93710	Civil Engineering general	L.A. Lopez	TS/CE	L.A. Lopez
93711	CE consulting	L.A. Lopez	TS/CE	L.A. Lopez
93712	CE decay tube	L.A. Lopez	TS/CE	L.A. Lopez
93720	proton beam general	M. Meddahi	AB/ATB	M. Meddahi
93721	Extraction kickers	E. Gaxiola	AB/BT	M. Meddahi
93722	Proton beam magnets	W. Kalbreier	AT/MEL	M. Meddahi
93723	Powering / mugef	R. Genand	AB/PO	M. Meddahi
93724	Proton beam vacuum	JM Jimenez	AT/VAC	M. Meddahi
93725	Proton beam monitoring	R. Jung	AB/BDI	M. Meddahi
93726	Controls	V. Paris	AB/CO	M. Meddahi
93727	Proton beam installation	A. Spinks	AB/ABP	A. Spinks
93730	T40 target station	L. Bruno	AB/ATB	L. Bruno
93731	Safety beam stoppers	L. Bruno	AB/ATB	L. Bruno
93740	Horn / reflector	S. Rangod	PH/TA3	S. Rangod
93750	Secondary beam aux. equipment	K. Elsener	AB/ATB	K. Elsener
93760	Vacuum decay tube	M. Clement	AB/ATB	M. Clement
93761	Shielding / installation TCC4	M. Clement	AB/ATB	M. Clement
93762	Helium tubes TCC4	M. Clement	AB/ATB	M. Clement
93763	Protection shutter TCC4	M. Clement	AB/ATB	M. Clement
93770	Secondary beam monitoring / muons	R. Jung	AB/BDI	K. Elsener
93780	Hadron stop / WANF iron	M. Clement	AB/ATB	M. Clement
93790	Cooling	J. Inigo-Golfin	TS/CV	M. Wilhelmsson
93791	Ventilation	J. Lindroos	TS/CV	M. Wilhelmsson
93800	EL general services	A. Feron	TS/EL	M. Wilhelmsson
93801	EL machine cabling	A. Feron	TS/EL	M. Wilhelmsson
93810	TCC4 crane	I. Ruehl	TS/IC	M. Wilhelmsson
93811	Power rail	I. Ruehl	TS/IC	M. Wilhelmsson
93812	Transport	S. Prodon	TS/IC	M. Wilhelmsson
93820	Radioprotection	S. Roesler	SC/RP	S. Roesler
93821	General safety	F. Szoncsó	SC/GS	A. Spinks
93830	Survey	M. Mayoud	TS/SU	K. Elsener
93840	Access control	R. Nunes	TS/CSE	M. Wilhelmsson
93850	Fire detection/evacuation/alarms	R. Nunes	TS/CSE	M. Wilhelmsson
93890	CNGS reserve	K. Elsener	AB/ATB	K. Elsener

